**Governance Board Meeting Minutes**

**Northwest Louisiana Human Services District**

**Monday, April 19, 2021**

1310 N. Hearne Avenue – Shreveport Behavioral Health Clinic – Shreveport, LA

**Note: Those who had Covid-19 concerns preventing them from attending in person were allowed**

**to participate by Zoom Conference Call without loss of voting privileges.**

Called to Order: By George Sewell at 5:32pm

Roll Call: George Sewell, Njeri Camara, Kristi Copeland, Fletcher Carter, Gary Conlay, Wanda Brock, and Ora Rice were present. Mary Brocato was excused, Matthew Linn was absent. Bienville, Governor Appointee #2 and Governor Appointee #3 have no board representative at this time. A quorum of 7 out of 9 board members confirmed by George Sewell, Board Chair. Doug Efferson, Executive Director, was present.

Welcome/Special Guest/Introductions: Rhonda Watts with LACG was recognized by George Sewell.

Approval of Agenda: Moved by Njeri Camara to accept the agenda, seconded by Wanda Brock, and unanimously approved.

Approval of the Minutes for March 15, 2021: Moved by Njeri Camara to accept the minutes as presented, seconded by Ora Rice, and unanimously approved.

Guest and Public Comments: None.

Executive Limitations: Doug Efferson gave a summary of his written report on Financial Conditions & Activities, Communication and Support to the Board, and Compensation and Benefits. Of note was the opening of the Many Behavioral Health Clinic on Wednesday, April 14th and the district staff increasing in-office work from two to three days a week starting April 12th in response to the improved Covid-19 data. Ora Rice moved to accept the report, seconded by Njeri Camara, and unanimously approved without any policy changes.

Board Business: George Sewell led a review of the Board Committee Principles. Gary Conlay moved to accept the policy, seconded by Wanda Brock, and unanimously approved without any policy change. George Sewell presented the Executive Director Evaluation/Pay committee recommendation of a 15% merit increase effective July 15, 2021. Ora Rice motioned to approve the merit increase, seconded by Njeri Camara, and unanimously approved by the Board. George Sewell appointed Njeri Camara, Gary Conlay, and Kristi Copeland to serve on the Nominating Committee. The March Board Compliance Monitoring Summary Report was reviewed and accepted. The April Board Compliance Monitoring Tool was to be completed and sent to Doug Efferson for summary. The next meeting date was agreed to be on Monday, May 17th, 2021 at 5:30pm in-person or by Zoom for those with Covid-19 concerns.

Announcements/Acknowledgements: Unification Social April 20th, 10am-2pm at Antioch Church.

Adjournment: Njeri Camara moved to adjourn the meeting at 6:30pm, seconded by Ora Rice, and unanimously approved.

Minutes Prepared by George Sewell, Board Chair